



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



PRR-19-00149

Received By: T. HUDSON  
 Referred To: Finance  
 Date Referred: 10/17/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): Zerowaste USA, Inc. - Ann Swelgin	Email: <a href="mailto:recordsrequest@zwusainc.com">recordsrequest@zwusainc.com</a>
Address: 12316 World Trade Drive #102	Phone: 800-678-1612
City: San Diego, CA 92128	Fax:

**Record or Document Requested:**

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

Please provide ELECTRONIC PDF copies via email of all invoices for DOG WASTE BAGS for 2018-2019.

They may also be listed as: Doggie Walk Bags, Pet Waste Bags, Dog Poop Bags, Dogipot, etc.

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Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. Accepted method of payment: Cash or check. Credit card accepted in person only.

07/01/2019

Signature

Date

<b><u>For Departmental Use Only:</u></b>			
<b>Action Requested:</b> <input type="checkbox"/> Review Only <input type="checkbox"/> Copies Requested	<b>Action Taken:</b> <input type="checkbox"/> Document Reviewed <input type="checkbox"/> Copies Provided <input type="checkbox"/> Refusal/Reason _____	<b>By</b> _____	<b>Date</b> _____
<input type="checkbox"/> Non-Existent Document <input type="checkbox"/> Other (Please Explain) _____			
<b><u>For City Clerk's Use Only:</u></b>			
<b>Date Requestor Notified</b> _____		<b>Notified By</b> _____	<b>Date Picked Up or Mailed</b> _____

## Tanesha Hudson

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**From:** cs1 <cs1@dogwastedepot.com>  
**Sent:** Thursday, October 17, 2019 1:50 PM  
**To:** Records Request  
**Subject:** Records request  
**Attachments:** Hermosa Beach City CA FOIA 10-17-19 resend.pdf

Good Morning,

I am requesting information under the Freedom of Information Act (FOIA) for a special promotional offer.... Attached is our completed public information request form.

Please provide electronic PDF copies of all Invoices for DOG WASTE BAGS for 2017-2019. This item may also be listed as:

- Doggie Walk Bags, Pet Waste Bags, Doggie Bags, Dogipot, Dog Poop Bags, BagSpot, ProPet, Dog Waste Depot, Bow Wow Waste, ZeroWaste, Poopy Pouch, Earth Rated, Pet Waste Eliminator, Grainger, etc....

If there is an additional form, and/or fee, required to process this request, please send me the details.

If you are not the correct person for this FOIA request, please forward this to the correct person.

Thank you.

Best Regards,

Susan Jones - Zero Waste Inc.

12316 World Trade Dr. #102

San Diego CA 92128

800-678-1612

info@zerowasteusa.com